

NOTTINGHAM FOREST CLUB MEMBER HANDBOOK

Revised and Approved
January 2024

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Nottingham Forest Club Member Handbook

HOURS of OPERATION

5 am-11 pm

OVERVIEW

Nottingham Forest Club is a private west Houston neighborhood club serving Nottingham Forest and Ashford Forest residents. Located at 325 Kickerillo Dr. Houston, TX 77079, it is owned and operated by Nottingham Forest Civic Association (NFCA). NF Club Members are residents of Nottingham Forest and Ashford Forest in good standing, and non-resident dues-paying members. The NFCA Board meets the last Wednesday of every month at the Clubhouse. Meeting agendas and minutes are available through the neighborhood website: <http://www.nottinghamforesthouston.org>

The NFC Club Committee represents the many neighborhood and social organizations in Nottingham Forest. Approved by NFCA's Board of Trustees, the Club Committee oversees Nottingham Forest Club operations, events and activities. Day-to-day management is handled by a part-time Club Manager. Social events and seasonal activities are organized for members throughout the year. An emailed newsletter is distributed quarterly to all NF Club members detailing upcoming activities and programs. In addition to these community-building events, neighborhood social clubs meet regularly at the clubhouse.

The NF Clubhouse and business office are located at 325 Kickerillo Dr. Houston, TX 77079. Phone: 281-497-0550 Website: www.nottinghamforesthouston.org

Nottingham Forest Club is a tobacco/smoke free property: smoking, vaping and tobacco chewing are prohibited.

MEMBERSHIP DUES

NFC membership dues for residents of Nottingham Forest and Ashford Forest (north of the bayou) are included in their annual homeowners' association assessments. Non-resident members are billed annually at the beginning of every calendar year. Member fees are past-due after January 31 and a homeowner penalty will be assessed. Residents will not be considered "in good standing" until the full annual assessment is paid. Non-resident members will be in good standing upon payment of their annual membership fees. Homeowner assessments are billed by Crest Management of Houston: 281-579-0761; non-resident dues are billed by the NFC Office. For the boundaries of NF Club resident members, contact the NFC Office Manager.

MEMBER EXPECTATIONS

Nottingham Forest Club members and their guests assume personal responsibility for all conduct and behavior while on Club property and using Club facilities. Failure to abide by NFC rules may subject members or their guests to a review of member privileges, including termination of membership rights.

GUEST POLICY

The Nottingham Forest Club Guest Policy is in effect to protect the value and privileges of membership. We want our members to enjoy our facilities with their guests, but, as a neighborhood club, we want to discourage recurring visits from the same guests and any perception that our facilities are public and may be used simply as a guest.

If asked, be prepared to show your membership tag when using any club facilities. Children ages 11 and up will be issued a tag that they will need to use if unaccompanied by an adult at the facilities.

Guests are invited to experience Nottingham Forest Club **only** when accompanied by a member whose household address is in good standing with NFC. Each household is allowed to bring four (4) guests free of charge each day to the pool, tennis courts, sports court, and park. These guidelines are per address, not per family member of each household. Member privileges are not extended to adult children, grandparents and other family members not residing at the address of record.

The Nottingham Forest Club reserves the right to limit the number of guests who may attend certain Nottingham Forest Club events or celebrations (including Fourth of July Festivities, Pool Opening Parties, Pool Closing Parties, Snow Day In Park, etc.).

The Nottingham Forest Club sponsors (supports) various Nottingham Forest Club Teams competing in inter league play (throughout the Greater Houston Area) and in intra league play. These teams currently include a youth swim team, Women's Tennis Team, Men's Tennis Team (inter and intra league play), Mixed Play Pickleball Team and Men's Pickleball (intra league play). All Nottingham Forest Teams must be approved by the Nottingham Forest Club. All members of a Nottingham Forest Team must also be members of the Nottingham Forest Club. Members of other teams utilizing the Nottingham Forest Club facilities during sanctioned inter league play are exempt from the Guest Policy. In addition, the Nottingham Forest Club has the right to set rules and regulations relating to each such team, including team membership, facility usage and guest policies.

Nottingham Forest Club allows certain Special Interest Groups and Clubs affiliated with the Nottingham Forest Neighborhood ("NF Affiliated Special Interest Group") usage of the NFC facilities. The Nottingham Forest Club has the right to set rules and regulations relating to each such NFC Affiliated Group's usage of the Nottingham Forest Club Facilities, including any membership requirements and changes to the guest policies. As a general rule, with respect to court usage, if a NFC Affiliated Group is allowed to pre-book NFC courts on a regular basis at predetermined dates and times for usage, all participants in play during such times must also be members of the NFC.

CLUB COMMUNICATION

An emailed newsletter is distributed monthly to all NF Club members detailing upcoming activities and programs. Neighborhood social clubs meet regularly at the clubhouse and maintain their own member communication lists. The NFC Facebook page also posts upcoming community-building NFC events. If you are not receiving email communication from NFC, please notify visit nottinghamforesthouston.com and subscribe to the newsletter.

CLUB SOCIAL ORGANIZATIONS

The Nottingham Forest Club Committee and neighborhood social organizations coordinate special events on a volunteer basis throughout the year. Events include a Chili Cook-Off, BBQ Tailgating contest, and Snow Day in the Park. NFC social groups currently include:

- Mom's Club
- Dad's Club
- Women's Club
- CourtsGroups
- Swim Team

For more information about any of these organizations go to the Nottingham Forest website: www.nottinghamforesthouston.org

SECURITY

The Nottingham Forest Club property and facilities are patrolled by Harris County Constables. The electronic gate to the property opens at 5:00AM and closes at 11:00PM each day.

Please notify the Constables if you see unsafe or illegal activity on Club property: 281-463-6666.

NOTTINGHAM FOREST CLUBHOUSE

Nottingham Forest's clubhouse is a 2,880 sq. ft facility on 10.5 forested acres overlooking the swimming pool and tennis courts. The furnished space is a venue for birthday and anniversary parties, weddings, receptions, marketplaces, corporate meetings and events. A rental includes exclusive access to the interior of the clubhouse (accommodating up to 100 guests), as well as the manicured front lawn and the clubhouse porches. Separate men's and women's restrooms located inside the clubhouse are accessible to renters and all members on the property. The club's parking lot offers 76 regular and 3 handicap accessible spaces and is also accessible to the renters and all members on the property.

RENTALS

The NFC clubhouse, pool areas and park are available for private party rentals. For rates and availability contact Club Manager at: 281-497-0550 or nfclub@sbcglobal.net
The clubhouse offers the following features:

- 100 folding chairs
- Fifteen (20) 6-foot rectangle tables
- Eight (10) 5-foot round tables
- Five (6) 32" round tall tables
- Interior furnishings
- 2 interior 65" wall mounted TVs with HDMI capability for slide presentations
- 2 exterior 65" wall mounted TVs with HDMI capability for slide presentations
- Interior speakers with Auxiliary adaptor for your playlist
- ION portable Bluetooth Party Loudspeaker with wireless microphone & stand
- Free Wi-Fi access (internet access: ATTKesYfi2; password: nfc325nfc)
- Satellite TV
- Apple TV
- Commercial ice maker*
- Stand-alone refrigerator*
- 2 microwaves*
- Snack bar access for prepping and staging
- Hand truck/dolly

*These will be shared with the snack bar during pool season

NOTTINGHAM FOREST CLUB POOL

The large 3-section unheated NFC swimming pool is open during the summer months. Lifeguards are on duty during all pool hours. Seasonal Club-sponsored pool parties are organized for members, including Summer Kick-Off, 4th of July and "dive-in" movies. The summer league swim team is for members' children ages 4-18.

The NFC pool offers the following amenities:

- Waterpark-style slide in the shallow section
- 25-yard lap pool with six lanes
- Diving well with two diving boards
- Baby pool
- Covered gazebo
- Shaded wooden deck with picnic tables
- Multiple tables with umbrellas
- Snack bar

POOL HOURS

The pool is open from May through September; specific dates and hours of operation can be found on the Nottingham Forest home page:

<http://www.nottinghamforesthouston.com>

POOL TAGS and GUESTS

Membership tags are issued to family members of each address on record; families may pick up their membership tags at the NFC Office at the designated time before the start of each pool season. Members will acknowledge that they have read and agree to the most current NFC Member Handbook and NFC Pool Rules when they receive their pool tags.

All club members must present their pool tag and sign the NFC Member Log upon entering the Club. Guests must be accompanied by a member in good standing and must abide by all Club rules. All guests will be recorded in the NFC Member Log.

Pool Guest Policy: Members are allowed up to eight (8) guests per day during the pool season -- four free and four charged guest fees. A guest fee of \$10 per guest will be collected for each of the four (4) additional guests in excess of the Daily Guest Allowance.

Fees may be paid with cash or credit card at the NFC Snack Bar.

CLUBHOUSE RULES

The NFC Clubhouse is an asset of the NFCA, enjoyed by members and their guests. To keep the Clubhouse in top condition, we ask members and guests observe the following:

- Children age 10 and under must be accompanied by an adult inside the Clubhouse
- No wet bathing suits are allowed in the banquet area of the Clubhouse
- Shoes must be worn at all times inside the banquet area of the Clubhouse
- No balls or play equipment of any kind are allowed inside the Clubhouse

SWIM TEAM

The Nottingham Forest Sharks Swim Team is a member of the Memorial Spring Branch Swim Conference. Swim team members are ages 4 to 18. Practices are in May and meets are in June. The NF Club pool closes at 3:00PM on days of home swim meets, 2-3 days each summer. Registration opens in March. Details of our summer league swim team can be found on the NF Swim Team website: <https://www.nfswimteam.com>

POOL AREA RENTALS

Pool party rentals are available. Party Guests must sign in at the gate. Pool parties must be arranged in advance to ensure safe staffing of Lifeguards. To make a pool party reservation, please visit nottinghamforesthouston.com

Member Pool Celebration: Pool parties must be arranged in advance to ensure safe staffing of Lifeguards. If a Club Member chooses not to make a pool party reservation, the Member remains subject to the guest policy and pool capacity based on the current lifeguard company employed by the NFC.

POOL RULES

Lifeguards enforce the pool rules and have sole discretion to remove a member from the pool area for a violation of pool rules. Any complaint with a lifeguard should be submitted in writing to the NF Club Manager by email to nfclub@sbcglobal.net. Comments should not be directed to the lifeguard unless the complaint involves immediate safety.

- Members must present a valid pool tag at the gate and sign in upon entry
- Members must follow the “Guest Policy” outlined in this member handbook
- Children under the age of 10 and under must be accompanied by an adult (18 years or older)
- No running, fighting, profanity, or horseplay
- Appropriate swimwear is required, no street clothes in the pool, and swimsuit must cover all undergarment areas.
- Children in diapers must wear swim diapers
- No diving in the shallow areas
- No hanging on lane lines
- No large inflatable floats -- the only floats/flotation devices allowed in the pool are: infant flotation devices, arm floaties, life jackets, and puddle jumpers. Pool noodles are allowed
- No food allowed in the pool
- No pets are allowed inside the pool gate
- No glassware or glass bottles anywhere on the pool deck
- A 10-minute “adult swim” will be called by Lifeguards at :50 of each hour; children are not allowed in the pool during this time
- No smoking, vaping, or tobacco products allow in the pool area or on NF Club property
- Personal speakers at or in the pool must be kept at a personal volume level and may not contain any explicit lyrics.

WATERSLIDE RULES

- One person at a time on the slide, including the ladder
- Sliders must wait at the base of the ladder, forming one line, until the next person ahead has started to slide
- Slide feet first in a sitting position or lying on the back
- Keep arms and feet inside the flume
- Swim away from the slide exit area immediately
- Do not stop sliding mid-slide
- Pregnant women and riders with heart or back conditions should not use the slide
- “Doubles” are permitted only with child and parent
- Pool management company rules supersede NFC handbook rules.

DIVING BOARD RULES

- Divers must be able to swim unassisted to the side of the pool; swim tests will be administered at the Lifeguards’ discretion
- One diver at a time; only one bounce per dive
- Wait until the previous diver has cleared the landing area
- Jump straight out from diving board (no jumping to the side)
- After a dive, swimmers must go directly to the nearest edge or ladder
- No personal flotation devices on the diving board
- No running on the diving boards
- No hanging on the diving boards
- Diving area may be closed at the discretion of the Lifeguards
- Pool management company rules supersede NFC handbook rules.

BABY POOL

- THE BABY POOL IS NOT MONITORED BY LIFEGUARDS
- Parents are responsible for watching their child(ren) in the baby pool
- Parents must be within arm’s reach of their child(ren) in the baby pool
- No children older than 4 years are allowed in the baby pool

INCLEMENT WEATHER

- Lifeguards are trained to follow Red Cross weather protocol and will blow the whistle to exit the pool for thunder or lightning
- During a call for thunder and/or lightning, all members must exit the pool and pool area (i.e. under cover outside the gate)
- Re-entry after a storm call will be 30 minutes after the last heard thunder or seen lightning
- Lifeguards use the weatherbug app to determine when it is safe to re-enter the pool.

TENNIS and PICKLEBALL COURTS

The NFC courts are open to Nottingham Forest Club members year-round . The five outdoor hard courts are fenced and lighted for nighttime play until 11pm. Professional tennis or pickleball instruction is available upon request.

Keith Burford, Tennis Pro: 713-240-2424 or keithburford@att.net

COURT RESERVATIONS

Skedda Members can make court reservations or check the court calendar using the Skedda app or <http://nfclub.skedda.com>.

To register, send an email to nfclub@sbcglobal.net with your name and address. Once approved, you will get an invitation from Skedda to complete the registration process by creating a username and password.

As a courtesy to others, your reservation will be forfeited if you are more than 15 minutes late.

COURT HOURS

Court hours are daily from 5:00AM to 11:00PM.

Court RULES

- Guest Policy for Courts use - Routine use of the courts facility is not intended for the guest policy. To become a member of the NFC, contact the manager at nfclub@sbcglobal.net or visit the website at nottinghamforesthouston.com
- **All league members or members of any special interest groups using the courts must be a member of the NFC.**
- Courts are for tennis & pickleball play **only**.

Default Pickleball Court Rule:

- **Pickleball Booking:** Court 4 is the default pickleball court (i.e. pickleball nets are to remain on Court 4) with the option for tennis when Court 4 is not otherwise reserved. If Court 4 needs to be used for tennis, tennis players are to return Pickleball nets to Court 4 after use. Courts 3-5 are lined for Pickleball and can be used as needed. Please use common courtesy when booking to ensure that this amazing amenity is enjoyed by all NFC Members. Two additional 'roaming' pickleball nets can be used for Court 3 or 5 and they are to be stored against the fence in the designated spot after use by Pickleball players.
 - Rolling Pickleball nets should not be removed from the Courts area. They may not be taken to the sports court. Portable nets are available for use on the Sports Court when the courts are unavailable.
- **Tennis Booking:** As a Courtesy, please be sure to first book Court 1 and 2 for Tennis play before moving on to courts 3, 4, and 5.
- No standing or hanging anything on any nets.
- Trash must be removed before leaving the courts
- No pets allowed on the tennis courts
- No skateboards, scooters, rollerblades etc. on the tennis courts
- Members and their guests assume personal responsibility for safety and may be subject to loss of member privileges for failure to abide by the rules

Behavior

- Be respectful of opponents and other players at the facility.
- No obscenities/foul language permitted.
- Remove all tennis balls and trash from the court prior to leaving.
- Appropriate attire is expected. Tennis shoes with non-marking soles are required.

Failure to follow rules of conduct may result in loss of privileges.

NOTTINGHAM FOREST CLUB PLAYGROUND PARK

The park is open year-round from sunrise to sunset for members of Nottingham Forest Club. The 5-acre park is enjoyed by neighborhood play groups and is a favorite venue for school parties and birthday parties (for young and old!). To help maintain a clean sanitary play space for our neighbors' children, pets must be on a leash at all times and owners must pick up after them.

The NFC park offers the following amenities:

- Playground equipment
- Swings
- Picnic tables
- Forest for exploring

PARK RULES

- Members must follow the "Guest Policy" outlined in this member handbook
- Please clean up all trash; bins are positioned around the park
- No vehicles in the park
- Houston City leash laws apply to pets in Nottingham Forest Club Park

PARK RENTAL INFORMATION

Contact the Nottingham Forest Club Office Manager: 281-497-0550 or by visiting our website to see Club Rental availability

[Welcome to Nottingham Forest \(nottinghamforesthouston.org\)](http://nottinghamforesthouston.org)

BASKETBALL SPORT COURT

The NFC basketball court is open to NF Club members year-round from 5:00AM to 11:00PM.

Availability is on a first-come, first-served basis. Access to the court is limited; the passcode can be obtained by contacting the NFC manager at nfclub@sbcglobal.net.

RULES

- The court is available on a first-come, first-served basis (no reservations)
- If two groups are playing, each should take half of the court
- No profanity or fighting
- No hanging on rims
- Trash must be removed after use
- No food allowed on court
- No skateboards on the basketball courts
- Members and their guests assume personal responsibility for safety and may be subject to a loss of member privileges for failure to abide by the rules
- Personal speakers at or in the sport court must be kept at a personal volume level and may not contain any explicit lyrics.
- The Sport Court can accommodate Pickleball players when needed. Please see Skedda to book.

PARKING LOT and PARKING

There are 76 standard vehicle spaces and 3 handicap accessible parking spaces. Rules set for NFC properties and facilities also apply to activities and events staged at the parking lot.

Please Note:

- The Parking Lot is NOT a rentable entity.
- Parking is first come first serve, as there may be multiple events going on at any given time.
- No vehicles are allowed to park on the access road.